



FOCUS

ACHIEVING YOUR HIGHEST PRIORITIES

TWO-DAY CERTIFICATION WORKSHOP AGENDA

DAY 1

- INTRODUCTION
 - Index Card Activity
 - Certification Requirement Review
 - Facilitator Materials Review
 - 3 Step Process
- LUNCH
- CONTENT OVERVIEW
 - Introduction.
 - Matrix Teach
 - Planner assembly.
 - Productivity Pyramid.
- EVENING ASSIGNMENT: Productivity Pyramid & Planner Teach Presentation Preparation

DAY 2

- DAY 1 REVIEW
 - Laser Phrase Activity
 - Preview the Pyramid and Planner teach
 - Planner Teach continued
- LUNCH
- CONTENT REVIEW
 - Laser phrase
 - Game demonstration
 - System Builder Brainstorming
 - Keeping Your Focus Activity
- RESOURCE REVIEW
 - Rapid Performance Modules
 - Empowered Learning Model
- CONCLUSION

Agenda subject to change